Workshop 1: How to create synergies among EM coordinators, within an institution.

-Ms Elisabeth Axell & Ms Ulrika Qvist Mathiesen
EMA2 Lund University

How to create synergies among EM coordinators within an institution?

EM Action 2, Lund University perspectives

Elisabeth Axell and Ulrika Qvist Mathiesen

Agenda

- Presentation LU
- LU's engagement in EM2
- Then and now
- Synergies EM2 Coordinators
- Synergies EM2 Partner Coordinators
- Integration of Faculties and Departments

Lund University

- 46 000 students
- 2 800 post-graduate students
- 6000 employees
- Eight faculties
- Several campuses
- 620 million Euros in turnover
- Internationalization – part of strategic plan
- 1000 outgoing exchange students
- 1700 incoming exchange students

EM Action 2 at Lund University

- Participates in 34 projects

- Coordinates 11 projects
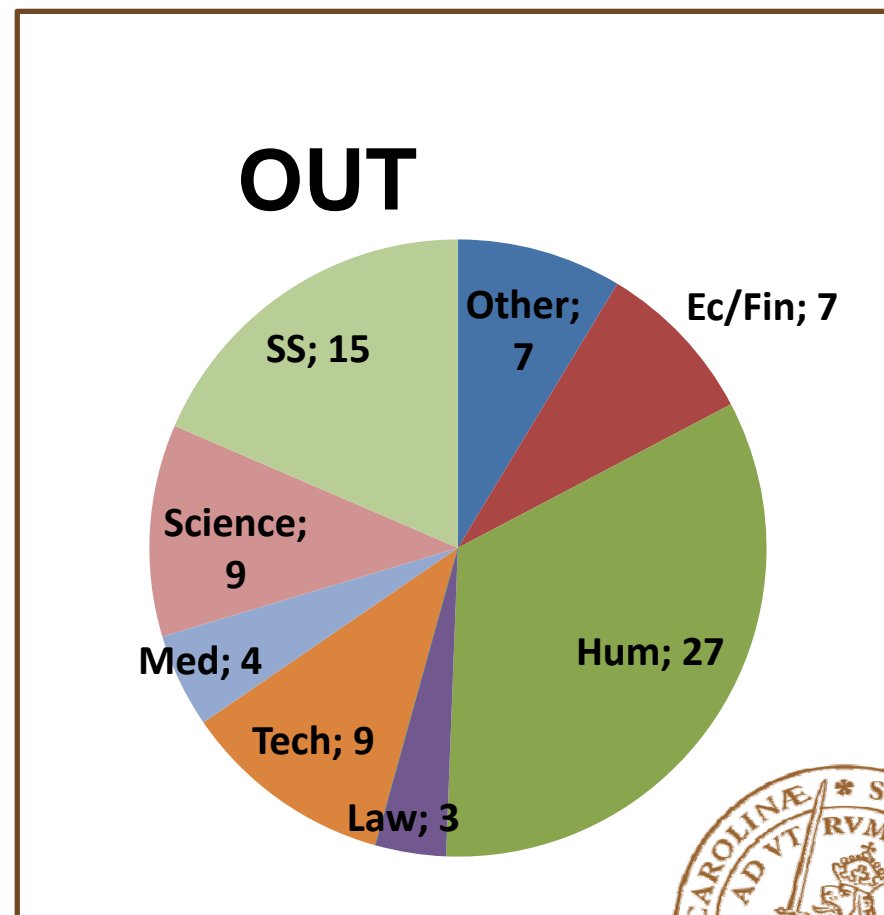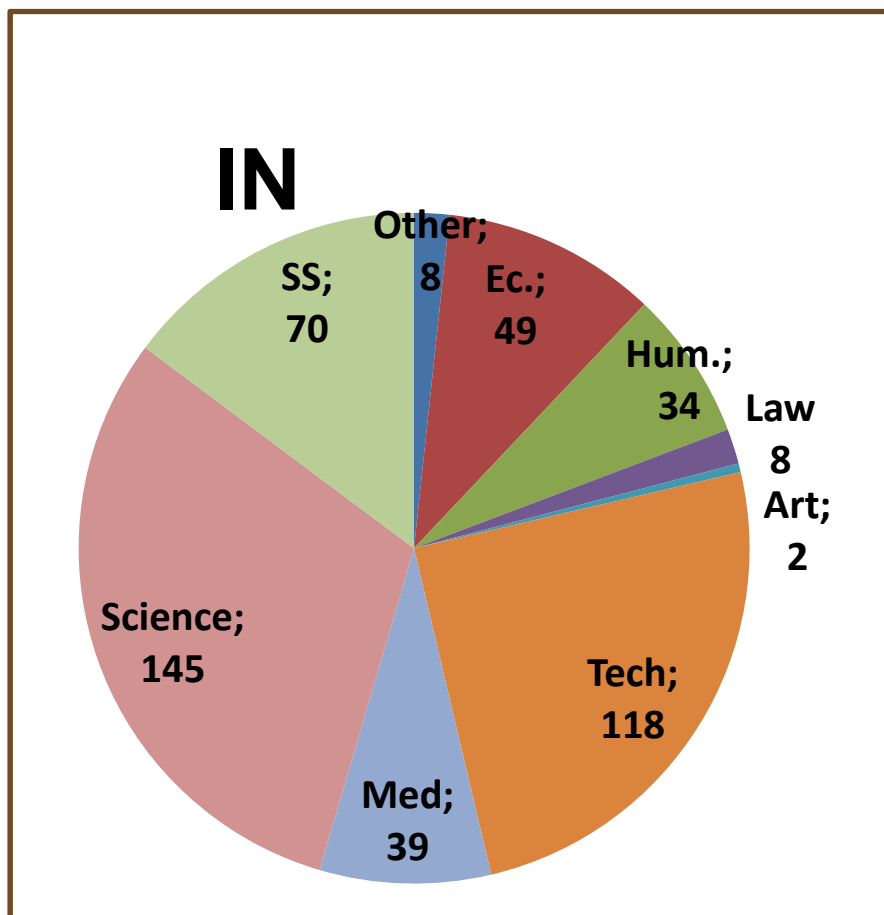
- Involved in 17 different lots

EM Action 2 at Lund University

	2007	2008	2009	2010	2011
Jordan, Syria, Lebanon	2007	2008	2009	2010	
Iran, Iraq, Yemen	2007	2008	2009	2010	2011
Centralasia	2007	2008	2009		
Western Balkan		2008	2009	2010	
India		2008	2009		
Brazil		2008	2009		
Chile		2008			
ACP		2008			
Egypt			2009	2010	
China			2009		
Asia Regional				2010	2011
GULF				2010	2011
South Africa				2010	2011
Syria, Lebanon					2011
Argentina					2011
Egypt, Lebanon					2011
Marocko, Algeria, Tunisia					2011

EM Action 2 Mobility in Lund 2007-2011

Total mobility **554**
In 473
Out 81

IN

- Other; 8
- Ec.; 49
- Hum.; 34
- Law 8
- Art; 2
- Tech; 118
- Med; 39
- Science; 145
- SS; 70

OUT

- Other; 7
- Ec/Fin; 7
- Hum; 27
- Law; 3
- Tech; 9
- Med; 4
- Science; 9
- SS; 15

Why EM Action 2?

- Cooperation in new regions
- Improved cooperation in regions where LU already collaborates
- Excellent students and scholars
- Increased visibility
- In line with strategic goals
- Integration with strategic networks, e.g. Utrecht network, Tempus projects, Universitas 21
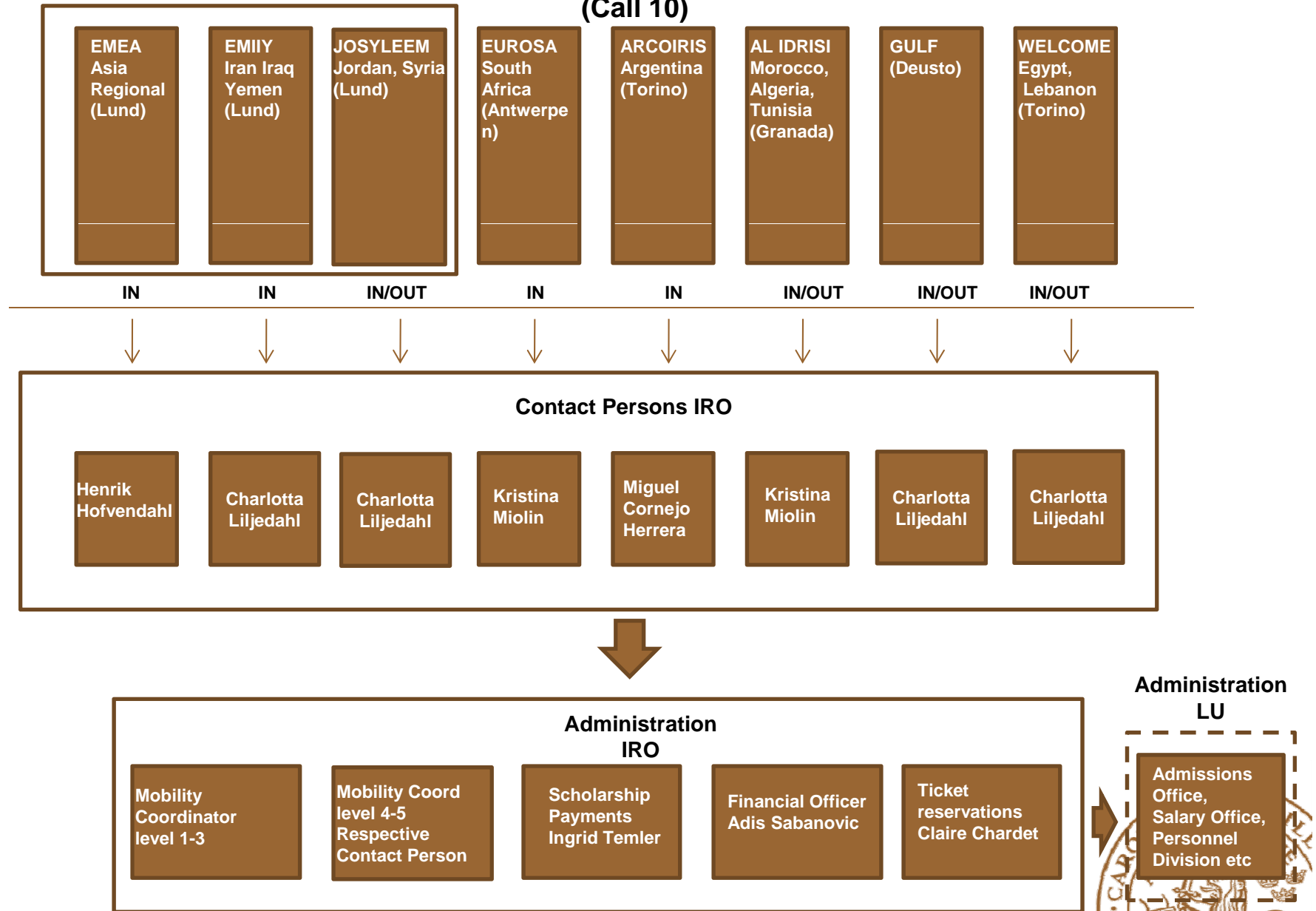
Then…

- Ad-hoc-

  no structure, no organization

- Excel sheets

- Contact person/ coordinator responsible for all activities

- Central and Faculty level

- 3 projects

- Project- Handbook

Now…

- Set organization

- Database

- Specialised teams and functions, in- and outside IRO

- Centralized handling

- 34 projects

Erasmus Mundus Action 2 Projects, LU as Partner
(Call 10)

EMEA Asia Regional (Lund)	EMIIY Iran Iraq Yemen (Lund)	JOSYLEEM Jordan, Syria (Lund)	EUROSA South Africa (Antwerpen)	ARCOIRIS Argentina (Torino)	AL IDRISI Morocco, Algeria, Tunisia (Granada)	GULF (Deusto)	WELCOME Egypt, Lebanon (Torino)
IN	IN	IN/OUT	IN	IN	IN/OUT	IN/OUT	IN/OUT

Contact Persons IRO

Henrik Hofvendahl	Charlotta Liljedahl	Charlotta Liljedahl	Kristina Miolin	Miguel Cornejo Herrera	Kristina Miolin	Charlotta Liljedahl	Charlotta Liljedahl

Administration IRO

Mobility Coordinator level 1-3	Mobility Coord level 4-5 Respective Contact Person	Scholarship Payments Ingrid Temler	Financial Officer Adis Sabanovic	Ticket reservations Claire Chardet

Administration LU

Admissions Office, Salary Office, Personnel Division etc

Development of EM Coordinating Team

- From 1 project to 7 projects

    -Development of commonly used databases

    -Similar documents are used

    -Interpretation of rules

    -Similar web solutions

    -Apparent synergies, but…..

    -Low extent of cooperation, due to time constraints

    ➡ Beginners mistakes more than once

Reorganization of EM Coordinating Team

- Increased number of projects (11)

   ⟹ Need to reorganize, to create additional synergies

   -Structured workplan and division of responsibilities

   -Staff who work with all projects

   -Development of common guidelines and FAQ

   -Streamlined processes for application, nomination, financial transfers, lumpsum, travel, insurance, final reports, etc.

Lot Specific Issues

- Geographical reference groups
- Approach towards external actors
- Communication with partner universities
- Regional conferences

Synergies EM2 Partners at LU

- Available fields of studies
- Common structure:
  - Data base (mobility, scholarships, reports)
  - Payment of scholarships
  - Travel arrangements
  - Mobility coordinator
  - Document support
  - Information material and meetings
  - Social activities
- National reference

Intra-University Challenges

- Tight time frames
- Different assessment criterias and systems
- Quality requirements – higher aims of the projects
- Major input – minor outcome
- Financing of fourth year PhD's
- Formal admission of Phd
- …Who is responsible for what?

Integration of Departments and Faculties Perspectives

- Consult faculties about which projects to participate in/coordinate
- Integration of strong regional actors, e.g. SASNET
- Consult faculties in selection of partner universities
- Connect departments and faculties with relevant partner universities
- Discuss offers with departments/research groups
- Discussion regarding EM organization
- Integration of departments perspectives regarding selection

Thank you for listening!

Subject for discussion

- How can the challenge with different timeframes, databases and assessment criteria be met?

- How can EM 2 projects be integrated at department and faculty level?

- Would it be beneficial if the EM 1 and EM 2 projects would be more integrated in the future?

- Good effects of EM – how do you disseminate that information to the rest of the university?