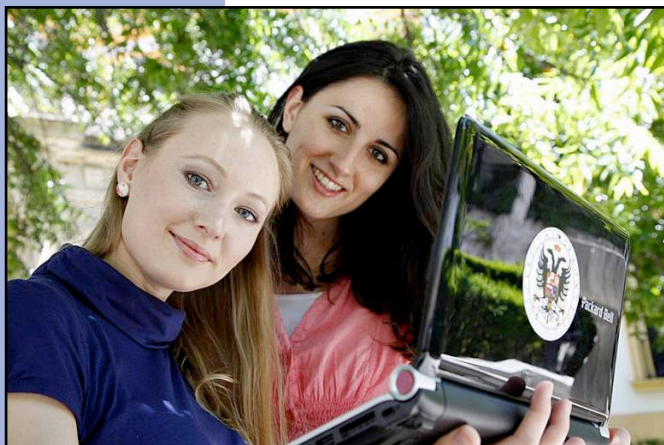


The day-to-day work of an EM coordinator and  
the problems (s)he has to face

Dr Artur Schmitt

EMA2 Coordinator, University of  
Granada



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de **Granada**

# Coordination of EMA 2 day-to-day work, problems and challenges

Vice-Rectorate for International Relations and Development Cooperation  
Unit for International Networks and Projects

# Outline

- Erasmus Mundus at the Universidad de Granada (UGR)
- Lifecycle of an Erasmus Mundus Action 2 project
- Erasmus Mundus management at the Universidad de Granada
- Problems and challenges

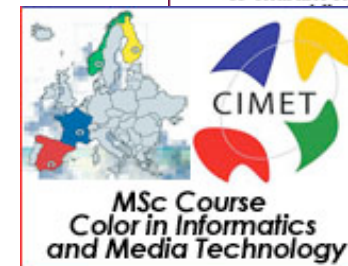
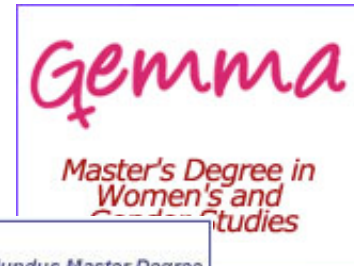


# Erasmus Mundus at UGR I



## ■ Erasmus Mundus Master Courses

- GEMMA: Máster en Estudios de las Mujeres y de Género (coordinator)
- MUNDUSFOR: Máster en Formación de profesionales de la Formación (coordinator)
- EUROPUBHEALTH: Máster en Salud Pública (partner)
- CIMET: Máster “Color in Informatics and Media Technology” (partner)



# Erasmus Mundus at UGR II



## ■ Erasmus Mundus Action 2

- **Algeria, Morocco, Tunisia – Al Idrisi**
- **Egypt, Lebanon**
- **Palestinian Territories, Israel**
- **Palestinian Territories**
- **Jordan, Syria**
- **Belarus, Ukraine, Moldova**
- **Central Asia**
- **Western Balkans**
- **South Africa**
- **Argentina**
- **China**
- **Asia Regional**



- **Brazil, Paraguay, Uruguay – Monesia**
- **Argentina, Bolivia, Perú**
- **Chile, Cuba, Ecuador, Venezuela – Ánimo, ¡Chévere!**
- **Colombia, Costa Rica, Panamá**

Legend: active (call in 2011/12) --- not renewed --- coordinated by UGR



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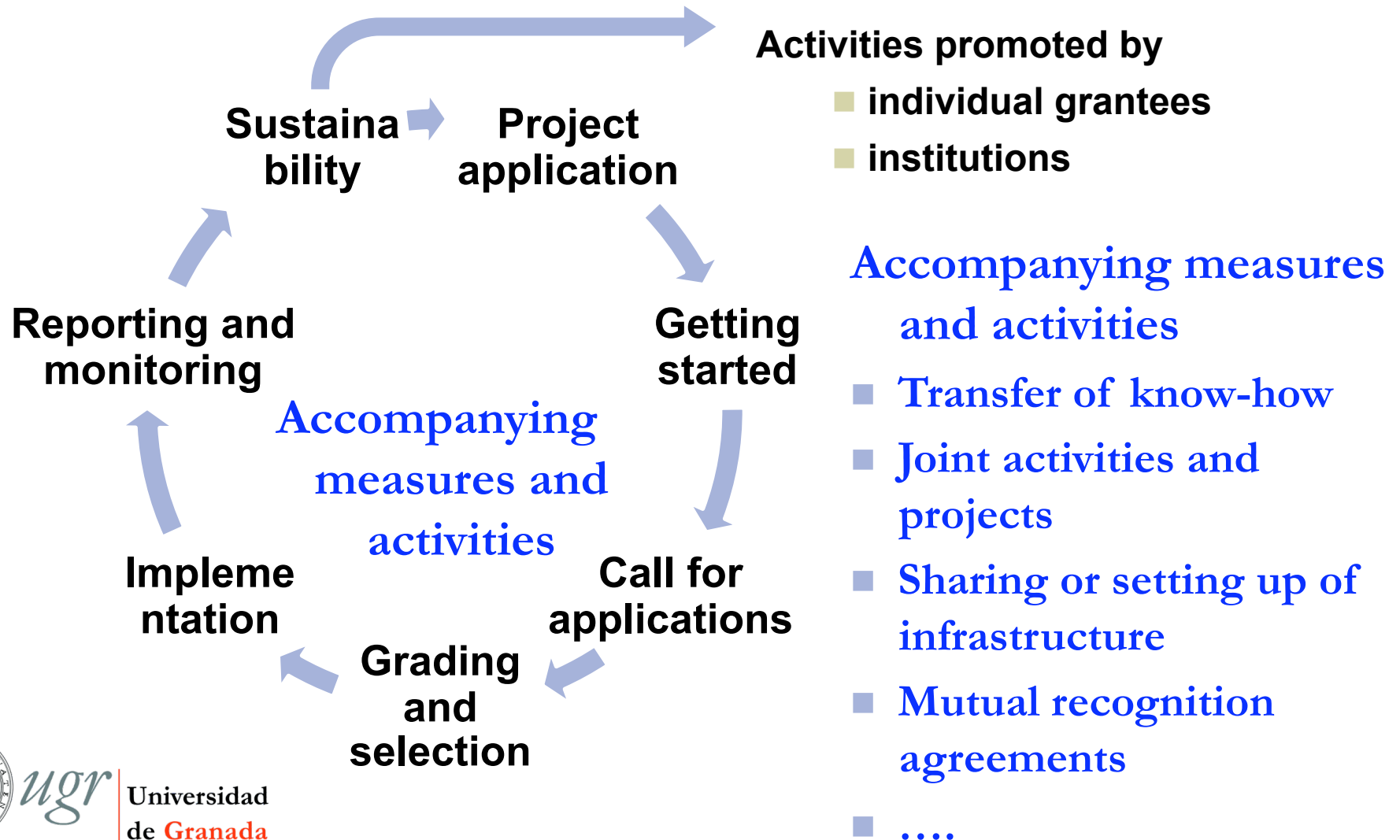
# Erasmus Mundus at UGR III



- Erasmus Mundus Action 3 (former action 4)
  - EACOVIOE - Enhance the Attractivity in COmputer VIsion and RObotics in Europe
  - WISHES - Web-based Information and Community Platform for International Students in Higher Education: Erasmus Complete
  - MOVINTER - Enhancing Virtual Mobility to foster institutional cooperation and internationalization of curricula
  - TRANS-DOC - TRANS-Atlantic and TRANSferability aspects of DOCTORal training



# Lifecycle of an EMA2 project I





# Lifecycle of an EMA2 project VI

- Grading and selection
  - Common grading criteria and comparable grading scheme
  - Implication of home and host institutions
    - double grading
  - Selection meeting with one representative from each partner or partner country
  - Final approval of each scholarship by home and host universities





# Lifecycle of an EMA2 project VIII

## ■ Sustainability

### ■ Possible renewal of the project

- Call must include the corresponding geographical area
- Lot composition should not change

### ■ Bilateral exchange and mobility agreements

### ■ Promotion of joint activities

- Bi- or multilateral research, degree programmes, seminars, summer schools, ...
- international cooperation projects (LLP, Tempus, Alfa, Edulink, ...)

### ■ Promotion of administrative staff mobility



# EMA2 Management at UGR I

## Erasmus Mundus Action 2

**Project for international academic cooperation**

- Application
- Partnership agreement
- Coordination meetings
- Financial management
- Reporting

**Implementation and management of mobility flows**

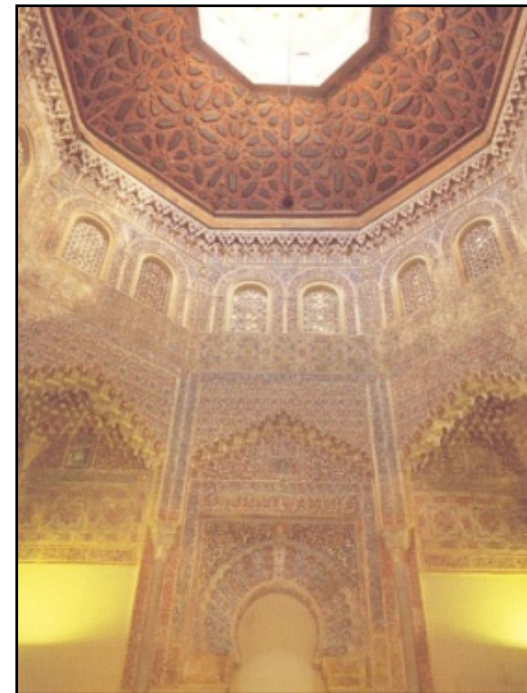
- Calls and selection
- Information, travel and visa
- Learning agreements
- Recognition
- ...



# EMA2 Management at UGR II

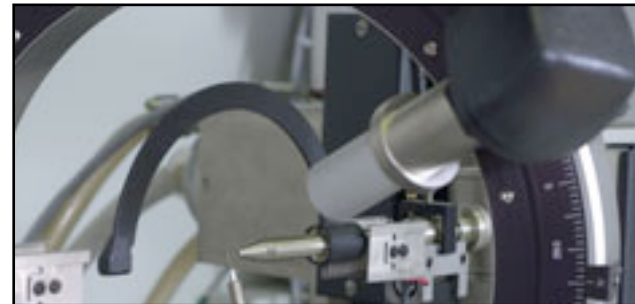
## ■ Main principles

- Keep it as modular and simple as possible
- Identify processes and assign them to existing services with the corresponding expertise and know-how
- Avoid creation of new structures
- Create synergies among different EMA2 projects
- Coordinate all actors and relevant services



# EMA2 Management at UGR IX

- Coordinators of research groups and units
  - Contact persons for short stays at doctoral, post-doc and staff level
  - Drafting of working plans
  - Preparation of pre-admission or invitation letters
  - In charge of hosting students and scholars



# EMA2 Management at UGR X

## ■ Academic coordinators

- Appointed for each EMA2 project
- In charge of the academic part of the evaluation process
- Assistance for academic issues
- Academic contact person for the grantees
- Support for the IRO and the project coordinator



# Problems and challenges I

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- **Verification of eligibility criteria**
  - 12 months exclusion rule
  - Prohibition of second Erasmus Mundus Action 2 scholarships at the same level
  - Nationality
  - Authenticity of documents
  - Certifies versus simple translations



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# Problems and challenges II

- Grading and selection
  - Grading results
    - Publish on the project website?
    - Inform the applicants individually?
  - Selection process
    - How transparent can / must it be?
  - Appeal procedure
    - How, who, when, against whom and what, ...
  - Reserve list
    - How many candidates?





# Problems and challenges III

- EACEA mobility database
  - A headache for large and successful consortia
- Avoiding drop-outs
- Handling of drop-outs
- Management of the scholarships
  - Interruption of mobility, stays at institutions outside the partnership
  - Participation in joint degree programmes with non partner institutions



# Problems and challenges IV

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- Detection of underperformance or misbehavior
  - Continuous monitoring
  - Sanctioning mechanisms
- Management of extensions
- Resit examinations
- Completeness of student files
  - Missing documents



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# Problems and challenges VII

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## ■ Sustainability

- Activities by the partnership (see project lifecycle)
- Continuous change of rules by the EC
- Discontinuity of calls for certain target regions
- Future of Erasmus Mundus after 2013



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# Problems and challenges VIII

- Incompatibility between EMA1 and EMA2
  - Not for joint programmes with the same partners
  - EMA alumni association
    - Not open for EMA2 grantees
- Interpretation of EACEA guidelines and rules
  - Differs from grantee to grantee, partner to partner and contact person to contact person
- Language requirements and training for non widely spoken languages



# Thank you for your attention!



## Further information:

University of Granada

Vice-Rectorate for Intl. Relations  
and Development Cooperation

<http://www.ugr.es>

<http://internacional.ugr.es>